**Finance and Asset Management Committee**

**Tuesday 21 November 2023**

**Council Chamber**

**Coleford Town Council Offices**

**6.30 pm - 8.30 pm**

**Agenda**

1. **To note apologies**
2. **To declare interests re: items on the agenda**
3. **To allow dispensations requests**
4. **To approve the minutes of 10 October 2023**
5. **To raise matters arising from the Minutes of 10 October 2023**
6. **To take comments from the Public Forum**
7. **To consider any relevant Staffing, and related, Matters, and to make any recommendations, as necessary (‘In Committee’)**
	1. **Town Clerk Job Description**
	2. **Town Clerk pay scale banding**
	3. **Cleaning staff NALC pay scale**
	4. **Assistant Clerk Objective setting**
8. **To consider Angel Vale matters, and make recommendations, as necessary, including:**
	1. **Overgrowth around play area gate**
	2. **Dangerous trees along boundary**
9. **To consider KGV matters, and make recommendations, as necessary, including:**
	1. **Tree work to enable roof access**
10. **To consider Cemetery matters, and make recommendations as necessary, including:**
	1. **Top-up of stone/gravel on shared access with Old Sexton’s House**
	2. **Natural Burial Ground/Cemetery legislation update**
	3. **Natural Burial Ground markers**
11. **To consider grant applications, and make recommendations, as necessary, including:**
	1. **Ongoing support for Coalway Recreation Ground**
	2. **Ongoing support for Angus Buchanan Recreation Ground**
12. **To consider supporting Battle of Coleford re-enactment, and make recommendations as necessary**
13. **To consider budget and investments for 2024/25, and make recommendations as necessary**
14. **To receive update on Asset Register, and make recommendations as necessary**
15. **To receive update re: Office move, and make recommendations as necessary**
16. **To receive update and make recommendations as necessary re: Former St John Ambulance Building**
17. **To consider Amphitheatre electrical quote, and make recommendations as necessary**
18. **To consider Mayor’s board, and to make recommendations as necessary**